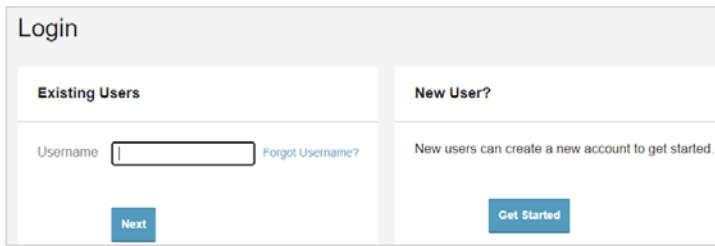


# Access Your Account Online

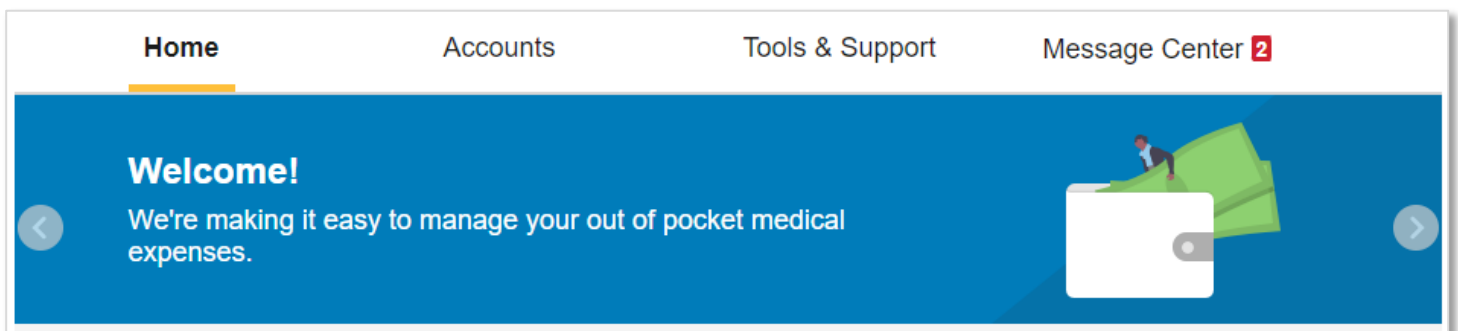
*Use the GDI Participant Portal for easy, secure access to your accounts.*

## Get Started at the GDI Home Page

Go to [www.gdynamic.com](http://www.gdynamic.com) and click on **Log In** at the top right side of the screen, select **Participants**. Enter your **Username** and **Password** or click on **New User** to create your Username and Password.

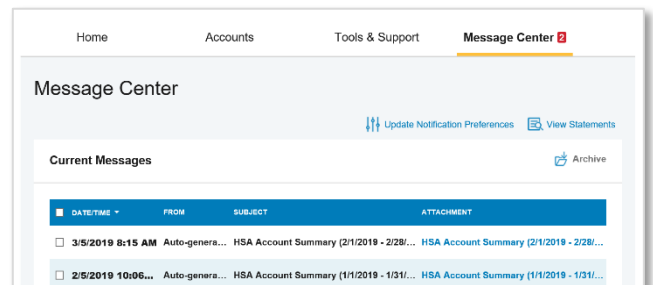


**New Users** will be asked to verify their identity and set up security questions. Enter your personal information in the exact format provided by your employer. For example, nicknames, abbreviations, and hyphenations will matter.



## Manage Messages & Notifications

From the **Home** Page, click the **Message Center** tab to access important messages about your account status. Click any link to view current messages and documents. You can also **Update Notification Preferences** by clicking on the link next to **Notifications**.



## Set Up Direct Deposit for Fast and Easy Reimbursements

The fastest way to get your money is to sign up online for direct deposit to your personal checking account. Before you begin, make sure that your employer is offering direct deposit. From the **Home Page**, under the **Tools & Support** tab, click **Change Payment Method** under the **“How Do I”** section. Follow the prompts to enter your checking account details and enjoy fast and secure reimbursements.

## Other Great Portal Features



### Report a Lost or Stolen Debit Card, Request a Dependent Card

If your plan includes a GDI debit card, you can easily manage the card via the portal. From the **Home** page select the **Accounts** tab to find the **Banking/Cards** option. For your security, you will be prompted to verify your identity and answer security questions before requesting a debit card. For Dependent cards, check your **Profile Summary** to view your current dependents. You may **Add Dependent** if necessary.

### View Account Balances and Account Activity

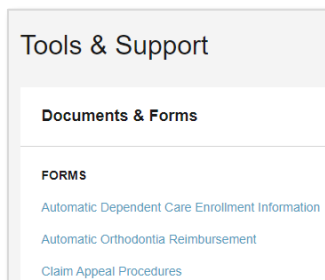
From the **Home** page select the **Accounts** tab to access details of all your activity, expenses, claims, payments, and statements. Browse the **Accounts** tab to view each transaction over the history of your accounts.

#### ACCOUNTS

- Account Summary
- Account Activity
- Expenses
- Claims
- Payments
- Statements

### Change Username or Password

From the **Home** Page, click on the **Accounts** tab, and under **Profile**, click **Login Information**. Follow the instructions on the screen and click **Save**.



### Access Forms, Documents and Plan Information

From the **Home** Page, click the **Tools & Support** tab. You will see a list of forms and other useful tools to help you manage your accounts. Click any form or document of your choice.



### GDI Mobile App

Take the portal with you wherever you go. From the app store, download the free GDI mobile app to your phone or tablet and access your account anywhere, anytime.

## Need More Help?

If you need further assistance, please call GDI at 800-626-3539 and ask for our Reimbursement Team.